

# Charles A. King Trust Postdoctoral Research Fellowship Program

Bank of America, N.A.,  
Melissa MacGillivray Dane, and Susan Monahan, Trustees

2024 Grant C3.7[(G)-.8 20 (202)Tj 0 -w-8.2 (n)am6le8 ( C32Q4>96 5G

Wednesday, February 28<sup>th</sup>, 2024  
12:00 PM, Eastern Time

[Terms of the Award](#)  
[Application Instructions](#)

## AWARD SUMMARY

Award Amount: Ranging from \$194,100 to \$215,000 total, inclusive of a \$2,000 annual flexible expense allowance. See [Funding Information](#) for more details.

Award Dates:

## Program Overview and Statement of Purpose

The Charles A. King Trust was established in 1936, to “support and promote the investigation of human disease and the alleviation of human suffering through improved treatment.” The primary goal of the Charles A. King Trust Postdoctoral Fellowship Program is to support research that focuses on the causes of

research, health services and policy research, outcomes research, and research about healthcare delivery and population health, regardless of specialty or discipline. The King Trust has adopted similar, but not identical, definitions for clinical research and implementation research from the National



- Only one applicant per Mentor may apply per application cycle; there are no institutional limitations on the number of applicants who may submit applications

**Citizenship:** United States citizenship is not required; visa documentation is not required.

**Concurrent Funding:** Applicants may not hold a concurrent Career Development Award, including an NIH K, KL2 Award, or equivalent, at the time of application or award. Applicants that have an expiring Career Development Award or pending applications to the NIH and/or other funders are encouraged to submit proposals to the King Trust. Applicants should check concurrent funding restrictions for existing awards and are

## Selection Criteria

It is important to note that these are highly competitive awards. Prior to applying, we recommend that applicants consult with former awardees and faculty advisors to determine if they are likely to be competitive for this award program. Visit <https://hria.org/tmf/King> to view a list of past awardees.

The criteria used by the reviewers to evaluate applications include:

### Research Proposal

The research will contribute to understanding the causes of human disease and help improve its treatment.

The proposed work is original, creative, and impactful.

The research hypothesis is novel and/or builds on current knowledge and references relevant literature.

The research aims are well conceived and necessary to complete to inform the hypothesis.

The research methodology, data collection, and analytical plan are feasible and appropriate to the proposal's aims

### Applicant

The proposed work builds upon the applicant's prior research and has the potential to meaningfully contribute to the applicant's professional training and growth towards becoming an independent researcher.

The career trajectory demonstrates increasing research independence through learning new techniques/methodology/analyses, completing research on new topics, mentoring/supervising laboratory staff, and authorship of publications.

The applicant's (b) (6) information is (e) 4.8 (a.5) (s) 4.8(c)-4 (7.1529 (s)-4.3i (n) 5.2 (t3 (t)-32 (e) 4.8 e)-3 (arc) 9 (h) 2 >



NIH grant writing tips:

<https://www.nlm.nih.gov/ep/Tutorial.html>

<https://www.nimh.nih.gov/funding/grantwriting-and-applicationprocess/grantwriting-tips.shtml>

<https://grants.nih.gov/grants/howto-apply-applicationguide/format-and-write/write-your-application.htm#Important%20Writing%20Tips>



# Application Instructions

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Deadline Wednesday, February 28, 2024 at 12:00 PM U.S. Eastern Time

## Online Portal:

Please use the following links to access the Online Application:

- Begin a New Online Application:  
[https://www.grantrequest.com/SID\\_738?SA=SNA&FID=35057](https://www.grantrequest.com/SID_738?SA=SNA&FID=35057)
- Return to a Saved Online Application:  
[https://www.GrantRequest.com/SID\\_738?SA=AM](https://www.GrantRequest.com/SID_738?SA=AM)

- Download the Application Forms and templates [www.hria.org/tmf/King](http://www.hria.org/tmf/King)



- Duplication of funding is not allowable/Applicant and Mentor should list all active and pending support, addressing potential overlap (if any) associated with the current proposed specific aims. If the research project is supported by other funding sources, a plan must be provided outlining how duplication of funding will be avoided.
- Effort devoted to projects must be measured as a percentage and indicated for each project.
- If applicable, please also provide grant overlap for investigator's/key personnel.

### 13. Letters of Recommendation (submitted confidentially online)

THREE (3) confidential letters are required and must be submitted through the online system. They must be from 1) your Mentor, 2) your Thesis Advisor, Residency Director, Fellowship Director, Division/Department Chair, or equivalent who can comment on your training, 3) your choice.

It is the responsibility of the Applicant to obtain these three (3) letters prior to the Online Application deadline. Members of the Review Committees give considerable weight to these letters. Please notify your Recommenders early on in the application process to allow them sufficient time to prepare your letter. It is advisable that you begin an online application immediately, enter the names and emails of your Mentor and two recommenders, and send each the email request from the online system. For additional instruction regarding the monitoring and upload of letters, please see the Requesting Letters of Recommendation page of this document.

Only one Mentor's Letter is allowed. If applicable, any mentor letter must be one of the two additional recommendation letters. Collaboration letters will not be accepted. Updated letters submitted after the deadline will not be accepted.

Mentor's Letter of Recommendation (maximum of three (3) pages and submitted confidentially through the online application system)

All mentors must confirm the following within their Letter of Support:

- Eligibility: Confirm the Applicant meets all eligibility requirements for the award as stated in the Guidelines that they have completed the required amount of postdoctoral (or equivalent) research experience and/or completed clinical training by the award start date and can commit the expected time to research. Please explain if anything other than fulltime experience is being considered in fulfillment of these requirements. If the Applicant has indicated any pauses to research experience, the mentor should comment and confirm, if applicable.
- Applicant Qualification (i)-2.(C2\_0 1 2 (t))-2.(C2\_0 1 2 (t))-286 (e)-eftD5 (e)-3 ((a)-3.3 (r) )10.6 (e)-6 (n)

their research narrative for job search. State why the mentor has taken on this role for the applicant and how the Mentor will use their professional and scientific knowledge to support the Applicant to further develop their independence and promote their scientific career.

- **Mentorship Team:** If the applicant has a mentorship team overseeing their research project, roles of each member of the mentorship team should be described in this section. Provide assurance that appropriate time and support will be available for any proposed mentor(s) and/or other staff.
  - **Research Environment:** Provide a description of how the research environment (department and laboratory environment) is supporting diversity and inclusion, and a positive research culture to advance science.
  - **Institutional Support:** Include a brief description of the institutional support available that confirms the candidate will have access to sufficient office and laboratory space, equipment, and other resources and facilities (including access to clinical and/or other research populations) to carry out the proposed research plan.
  - **Financial Support:** The King Trust funding may not cover all research-related costs. The mentor should provide a statement regarding funding available for research related
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Don't stop too soon	On average, letters for women are shorter and more likely to make minimal assurance ('she can do the job') rather than a ringing endorsement ('she is the best for the job').
We all share bias	Unconscious gender bias isn't exclusively a male problem. Research shows that women are as susceptible to these common pitfalls as men.
Keep it professional	Avoid gratuitous references to personal life and make sure you use formal titles and surnames for both men and women.
Stay away from stereotypes	Do not invoke negative stereotypes even indirectly ('she is not emotional'). Be careful evoking even positive gender stereotypes ('caring', 'compassionate', 'helpful'), as even these can potentially hurt a candidate.
Be careful raising doubt	Honest letters are crucial, but negative or irrelevant comments, such as 'challenging personality' or 'I have confidence that she will become better than average' are twice as common in letters for female applicants. Don't add doubt unless it is strictly necessary.

**IMPORTANT:** It is the Applicant's responsibility to monitor the status of the online recommendations prior to the application deadline. Applicants will not be able to complete the application process if the letters are not submitted. See the information [below](#) on how to request Letters of Recommendation and troubleshooting steps for using our online system.

We are available to ensure the timely submission of your application and can help with any questions or concerns. Late submissions will be rejected.

HRiA is committed to making our resources accessible to everyone. If you require an accommodation or service to access our resources, please contact Program Staff.

Direct any Questions to Program Staff:  
[KingAwards@hria.org](mailto:KingAwards@hria.org)

(12.2023)



# Terms of the Award

## Postdoctoral Research Fellowship Program

Bank of America, N.A.,

Maria MacGillivray Dane, and Susan Monahan, Co

## Terms of the Award -2024Grant Cycle

Overview:



5	\$72,000	\$7,200	\$25,000	\$104,200	\$106,400	\$210,600
6	\$74,000	\$7,400	\$25,000	\$106,400	\$108,600	\$215,000
7	\$76,000	\$7,600	\$25,000	N/A	N/A	N/A

Research Disturbances:





The Recipient and the Mentor must notify the Administrator of any change in the Recipient's academic employment status in a timely manner and usually not less than ~~th~~(30) days prior to such change. The Funder reserves the right to terminate the Award in the event of a significant change in the Recipient's

The Institution ceases to be exempt from income taxes under the Internal Revenue Service Code or becomes a private foundation.

There is a material change in the purpose, character, or method of operation of the Institution such as to jeopardize its tax status.

**Unexpended Funds** Any funds remaining at the close of an extended Project period must be returned to the Administrator and made payable to the Funder.

**Medical and Family Leave:** The Recipient may continue to expend any award funds allocated to stipend during medical or parental leave consistent with the Institution's policies. Similarly, budgeted costs for maintaining the research study may be expended during the leave, subject to Institutional policies. Re budgeting of these expenses during leave requires approval of the Administrator.

**Reporting Requirements and Payment Schedule** Acceptance of this Award includes a commitment to provide both Progress and Final Scientific and Financial Reports. Final scientific and financial reports are due sixty (60) days following conclusion of the award period. Progress reports are due annually in June, regardless of award start date. The Mentor is required to complete a section of the Recipient's Progress Report that addresses the Recipient's research and training plans during the second year of funding. The Recipient will receive access to the required report forms by email approximately three (3) weeks prior to their due dates. Final scientific and financial reports are due by the following dates: Final scientific reports are due by 6/30/2024 and final financial reports are due by 9/30/2024.

or other media. As noted in the application guidelines, the Project summary submitted with the application will be posted on the Administrator's website if the Project is funded.

**Scientific Poster Sessions and Events** The Recipient is expected to share research findings in a timely manner through professional meetings and/or publications.

**Acknowledgements** Professional publications or presentations resulting from Project work supported by the award must acknowledge the Charles A. King Trust Postdoctoral Research Fellowship Program, Bank of America, N.A., CTTrustees. In some cases where a specific donor has supported the fellowship, the donor should also be acknowledged. If the fellowship is supported by a named donor, the Recipient is expected to send a brief note of appreciation to the donor at the beginning of the fellowship.

**Post Award:** Recipient shall make good faith efforts to respond to the Administrator's reasonable requests for information on his/her research progress, new position, affiliation, or contact information (especially email address) following the award period. The Recipient may be requested to provide a current Biosketch or update information in an online database. The Recipient understands that this obligation survives the award period.